

STATE OF DELAWARE
DELAWARE EMERGENCY MANAGEMENT AGENCY (DEMA)
HOMELAND SECURITY GRANT PROGRAM (HSGP)

MEETING NOTICE & AGENDA

The Delaware Homeland Security Terrorism Preparedness Working Group, Training and Exercise Subcommittee will hold a meeting on December 4th, 2019, 8:30 a.m. At Delaware State Fire School, Dover, DE.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes (11-13-2019)
3. Recognition of Visitors
4. Approval of agenda
5. Reports:
 - a. Exercise Programs: Currently working the 2020 schedule with the counties.
 - Statewide COOP TTX, May – Dec 2019
 - FEMA RG III T&EPW, 2-3 Dec 2019
 - DEMA/FEMA/NOAA Marine Debris TTX, 3 Dec 2019
 - DEMA Election Security TTX, 4 Dec 2019
 - Wilmington ICS/UC, TTX, 15 Jan 2020
 - NCC, WS, Feb 2020
 - Other DE exercises:
 - LE**
State-wide TTX's for school shooting/shelter-in-place, ongoing this year
TTX, DSCYF active shooter TBD
TTX, OMB active shooter TBD
 - PH:**
Children with Disabilities WS, Jan 20
Comm Drill, Feb 20
DPHL, Mar 20
No-notice Hospital drill, Apr 20
Comm Drill, May 20

Pursuant to 29 Del. C. 100004(b), the Training & Exercise Subcommittee may call for an executive session.

The Training & Exercise Subcommittee's next meeting is scheduled for 8 Jan 2020 8:30 AM.
Please check the statewide calendar for meeting notices and minutes: <http://www.delaware.gov>

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Medical Surge drill, Jun 20
Comm Drill, Aug 20
DPHL, Sept 20
Mass Vaccination, Oct 20
DPH Symposium, Nov 20

HC:

A.I. DuPont

OR Fire Simulation – Oct 2019
Mass Casualty Decon Drill, Train the trainer – Nov 15th 2019

Bay health

Kent County Communications Drill – Oct 17 2019
Mass Casualty Incident – Fall 2019
Pandemic Table Top – Fall 2019
Open POD with DelDOT – Fall 2019

Beebe

Infectious Disease Training- Fall 2019
Code Adam- Fall 2019
Possible Helicopter Crash Drill- Nov 2019
Exercise Influx of patients at hospital – Date TBD
Exercise Influx of patients at Surgi Center – Date TBD
Active Shooter Drill, new Roxanna Emergency Department – Spring 2020

CCHS

October 10th, 2019 – Flu Blitz
October 24th, 2019 – Large Mass Casualty Exercise (Nightclub Shooting)
April, 2020 – Center for Women and Children's Health is opening – practicing exercise scenarios before it opens

Nanticoke

Fall - Decon Training
December – Active Shooter Table Top with Seaford Police Department

St. Francis

Pandemic Surge Exercise – Oct 23, 2019
Infant Abduction Drill – Oct 10, 2019
Active Shooter Drill – Nov 2019
Cold Weather Decon – Nov/Dec 2019

DAFB

Oct 25, 2019- Flu POD (pending supply)
Nov- Active Shooter Drill
Aug 2021- Open House

PHEP

November 12th – Symposium

EMSPS

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March 5th - DHPC Symposium
April 16-17, 2020 -Regional Exercise

DHS Training Courses;

Currently working the 2020 DHS courses with the consortium schools

- MGT-318 PIO, 13-14 Nov 19, cancelled, lack of participants
- MGT-461 Evacuation Planning Strategies and Solutions, 19 Feb 2020
- AWR-147 Rail Car Incident Response, 25 Mar 2020

- In-residence courses;
 - Center for Domestic Preparedness (CDP), 1
 - New Mexico Tech (NMT), (1) and 13 of the 25 registered from the 31st CST for 2019
 - attended.
 - Counter Terrorism Operations Support (CTOS), 0

b. After Action Report Improvement Plan

1. AAR's

- None

2. - Financial Statements:
- FY17 T&E

6. Old Business:

- a. Disciplines brief on written summaries from previously approved class's or conferences:

LE: approvals

Priority One Air Rescue, 13-17 May 19
Crimes against children training conference, 10-13 Jun 19
NY Scuba course, 8-13 Sept 19
International Explosive breaching course, 27-30 Oct 19
National Fusion center training course, 3-7 Nov 19
NATIA training course, 12-14 Nov 19

FS: approval

Vehicle Extrication course, 3-8 June 19
Public safety Dive Ops & tech course, June/July 19
Trench Rescue course, Oct 2018

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Swift water Rescue AWR, re-scheduled 2020

CT: approval

UAV training conference, 28-30 Oct 19

EMS: approval

SWAT Medic re-cert Kent EMS, 9-14 June 19

SWAT Medic re-cert Kent EMS, 7-18 Oct 19

VA HazMAT training conference, 10-13 Oct 19

DTI:

Gartner cyber security training conference, 19-25 Oct 19

CCP:

IAEM conference, 17-21 Nov 19

- b. New T&E forms sent to all subcommittee members. DELETE all other forms from your files. If the electronic signature does not work, have the form signed & bring it to the meeting.

7. New Business

a. Request for Training

- Any requests over \$25,000 must go thru the GSS approval process prior to approval of the T&E subcommittee per our fiscal.

- CT- \$9,331.50, \$6,000.00 and \$15,950.00

- LE- \$13,218.00 and \$14,700.00

b. Request for Exercises

- none

- c. All supporting documents for T&E requests must be sent to DEMA before the request is placed on the T&E agenda.

- d. Change the next T&E meeting to 8 Jan 2020 as New Year's Day is the 1st Wednesday of January 2020.

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- e. T&EPW is currently in progress, working with the counties and other agencies to complete 3-year schedule. Final product should be complete in Jan 2020.

8. NIMS coordinator - update

9. CERT/Citizen Corps - update

10. Other Subcommittee Business

- None

11. Committee members comments

12. Adjourn

INFORMATION:

- ✓ When submitting your requests, have all material signed & multiple copies of supporting information about your course/class so the other members of the committee can review the item for voting.
- ✓ Reimbursements for all T&E approved requests must be submitted to DEMA within 60 days per the checklist.
- ✓ Any expenses over the estimated amount approved by the T&E subcommittee, reviewed